

OTTAWA SIGN RENTALS

G-4603 Bank Street
Ottawa ON K1T 3W6
613.261.1764

sales@ottawasignrentals.com
www.ottawasignrentals.com

Date: _____

Business Name: _____

Contact Name: _____

Phone: _____ Email: _____

CUSTOMER INFORMATION

Street Address

Delivery Location (if different from address)

City

Closest Intersection to Site of Sign

Postal Code

Special Instructions

Card Number: _____

Expiration Date: Month: _____ Year: _____ CVV: _____

Name on Card: _____

Billing Address for Card: _____

NOTE: In the event that the Monthly Rental Fee is not paid when due, we reserve the right to charge said payments to your credit card (including any late fees) using the information provided on this contract.

DETAILS OF RENTAL AGREEMENT

Delivery Date: _____ Rental Expiry Date: _____

Length of Agreement: _____

Price per Month: _____

Total Payable: _____

Text on Sign:

1	2	3	4	5	6	7	8	9	10	11	12	13	14

FOR THE MOST EFFECTIVE ADVERTISING, KEEP YOUR MESSAGE SIMPLE

10.5" letters

6 lines with 14 characters per line
Available in white, yellow, and pink

21" letters

3 lines with 7 characters per line
Available in white

Additional Information and Services

- Price Includes set-up and delivery
- One free message change per month after the first month
- Additional message changes are \$50
- Relocation of sign after delivered and placed \$50
- Custom graphics, banners and logos available for an additional fee (please contact for estimate)

CUSTOMER IS RESPONSIBLE TO CONTACT THE CITY OF OTTAWA TO OBTAIN THE PROPER PERMITS

Temporary signs on private property are regulated by [By-law No. 2004 - 239](#).
The current cost of a temporary sign permit from the City of Ottawa is \$118.00

IF SIGNS ARE SET-UP WITHOUT PROPER PERMISSION FROM BYLAW OR THE PROPERTY OWNER AND THE SIGN HAS TO BE REMOVED, CHARGES WILL STILL APPLY

RENTAL AGREEMENT TERMS AND CONDITIONS

1. This agreement exists between the customer (“you” or “the Lessee”) renting a product(s) (“the Product”) and Ottawa Sign Rentals (“the Lessor” or “Ottawa Sign Rentals”)
2. **THE PRODUCT IS NOT FOR SALE. THIS IS NOT A RENT-TO-OWN PLAN.** Title to the Product shall at all times remain vested in the Lessor.
3. The Monthly Rental Fee is due for each calendar month, or part thereof, during the Rental Period. The Rental Period is the period between the Delivery Date and the Rental Expiry Date as specified on page 2 of this form.
4. This Rental expires on the Rental Expiry Date. At the end of the Rental Period, the Product will be removed by the Lessor unless you renew the Rental Agreement prior to the end of the Rental Period.
5. For a Rental Period of one month or less, the Monthly Rental Fee is due in advance. For a Rental Period of more than one month, the first and last Monthly Rental Fee are due in advance. All other Monthly Rental Fees are due when invoiced by the Lessor.
6. Late or dishonored payments will be subject to a fee of twenty-five (\$25.00) dollars plus any fees assessed to the Lessor by any financial institution or credit processor.
7. The Lessee is responsible to obtain all required permits and pay any and all required taxes, license fees and permit fees.
8. The lessee agrees to comply with, perform and execute all laws, rules, regulations or orders of all provincial, federal or local governments.
9. The lessee further agrees that liability for contraventions of any law, municipal by-law, ordinance or regulation shall be the sole responsibility of the lessee and covenants to save the lessor harmless from all losses, damages, claims, penalties, and expenses incurred as a result of such contravention.
10. You agree to have the installation area cleared on the Delivery Date and the Rental Expiry Date to allow the Lessor to deliver and retrieve the Product. If the Lessor is unable to access the installation area to deliver the Product, change the message or retrieve the Product, you may be assessed travel charges to compensate the Lessor for lost time.
11. The Lessor shall not be responsible for damages to underground installations, such as water, electric, gas or sewer lines. If the Product is being installed on an asphalt, concrete or other hard surface, you will obtain written permission from the property owner should the Product require anchors be driven through the surface.
12. The Lessor will take reasonable precautions to ensure that the Product is secure; however, you understand that the Product may become unstable as a result of severe wind or weather or access to the Product by unauthorized personnel. The Lessor cannot assume liability for harm to persons or damages caused by severe wind or weather, or by acts of vandalism or accident.
13. The lessee is responsible for liability resulting from any personal injury or death or property damage resulting from the use or misuse of the Product.
14. Only personnel authorized by the Lessor are permitted to move the Product or to change messages on the Product. You are not permitted any access to the Product.
15. The Product shall not be sublet by the lessee or moved to another site, other than as shown on this agreement, nor shall the lessee assign or transfer any interest in this agreement without the previous written consent of the Lessor.
16. Any cost incurred by the Lessor, including reasonable attorney’s fees, in maintaining or defending any action or proceeding instituted by reason of the default of the Lessee shall be the responsibility of the Lessee and shall be due and payable.
17. There are no understandings or arrangements, verbal or otherwise outside of this written agreement.

PLEASE SIGN AND DATE THE AGREEMENT

I have read and agree to all the terms and conditions of this Agreement.

First Name

Last Name

Signature

Date